



What we ask you to do before Check-Out

Dates of stay	
Name of Lead Guest	

We want to return all of your Recycling and Laundry deposit, so we have extended check out to 12:00 noon to give you extra time.

Recycling and rubbish

Please sort your rubbish and put it in the bins at the gate. The council will not take the recycling if it includes rubbish, and sorting other peoples' rubbish is a high infection risk.

We will deduct £50 from your deposit if we have to do this.

- **Recycling** (paper, card, clean tins, clean plastic, NOT GLASS)
- **Rubbish** (including dog poo bags) in black bin bags
- **Glass** Please take glass with you. The supermarkets all have bottle banks for clean glass, ie Lidl (on the A99 south), the Co-Op (on the road to Thurso) and Tesco (on the road to John o'Groats).
- **Kitchen waste** – if applicable, put it in the compost heap by the walled garden or put it in with your general rubbish

Laundry

Bed linen is the highest contact surface in the Cottage. Please strip the bed-linen, mattress protectors and pillow protectors off the beds and put them into the clear laundry bags provided, along with your towels and tea towels. You will need at least one bag per bedroom.

We will deduct £50 from your deposit if we have to do this.

Put laundry into clear Laundry Bags	✓
Kitchen – towel and tea-towels	
Bathroom – towels	
Double Room – bedding and towels	
Twin Room – bedding and towels	
Bunk Room – bedding and towels	

Sanitise high touch surfaces

Please use the anti-septic wipes to clean down the high touch surfaces

Put laundry into clear Laundry Bags	✓
Door handles and light switches	
Backs of dining chairs	
Taps in kitchen and bathroom, loo handle	
Knobs and handles on white goods	

The crates

Please put the following items into the crates, and leave them in the living room.

Put laundry into clear Laundry Bags	✓
Information Tablet	
TV and DVD remote	
DVDs	
Games	

Washing up

The virus is still viable if it's left on unwashed glass for four days – please put all your used crockery, cutlery and cookware in the dishwasher and turn it on.

- Please put your glass, crockery and cutlery through the dishwasher

After you leave

We will check the cottage and bins after you leave on Friday so we can give you your recycling and laundry deposit back as quickly as possible. We will always discuss any problems with you before we deduct anything from your deposit.

Thank you for helping us reduce the risk!

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